

Whether staff is Regular or of other category,
Mention category:

INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
APPLICATION FOR THE ALLOTMENT OF RESIDENCES FOR CLASS 'A' STAFF

A-1/A-2

Advertisement No.:

Dated:

Employee No. :

1. Name of applicant (in block letters) :

2. Designation & Deptt./Office :

3. Present Institute residence (if any) :

Date of occupation :

4. Date of appointment in the Institute :

(with pay scale & class of service)

5. Date of retirement :

6. Residence applied for (in order of preference):

(i) (ii) (iii)

(iv) (v) (vi)

(vii) (viii) (ix)

7. Date of basic pay in A-Class service:

Rs. 16400/- (in 1996 scale) as on:

Rs. 8000/- (in 1996 scale) as on:

Duration of seniority on the last date of application:

Year: Months: Days:

(Full of sub category applied for or higher, plus 50% of any lower A sub category)

Note: Full information may please be provided at the time of submitting the application. Any addition or alteration is normally not allowed later on.

Certificate and undertakings:

- (a) I agree to occupy the house, if allotted to me, within the specified time, in the condition as it is.
- (b) I also agree to abide with the House Allotment Regulations of the Institute as framed by it from time to time.
- (c) I certify that all the information given above by me is true to the best of my knowledge.

NOTE: I understand that if wrong information has been provided by me in the application form than my application will be cancelled and I shall be debarred from applying to any other house for next two years.

Date:

Signature of applicant

Recommendation of the Head of the Department / Centre:

Date:

Head of Department / Centre
Signature with seal