

**Form No. 1**

Statement of immovable property on annual property return (January to December) as on the 31<sup>st</sup> December ----- (e.g. Lands House, Shops, Other Building, etc.)

Name of the Institute:- **Indian Institute of Technology Roorkee**

Name of the Officer (in full & Capital) \_\_\_\_\_

Emp. No. \_\_\_\_\_

Present Post held \_\_\_\_\_

Department \_\_\_\_\_

Sl. No.	Description of Property	Precise location (Name of District, Division, Taluk and Village in which the property is situated and also its distinctive number, etc.)	Area of land (in case of land and buildings)	Nature of land in case of landed property	Extent of Interest	If not in own name, state in whose name held and his/her relationship, if any to the Government servant
1	2	3	4	5	6	7

Date of acquisition	How acquired (whether by purchase, mortgage, lease inheritance, gift or otherwise) and name with details of person/persons from whom acquired (address and connection of the Government servant, if any, with the person/persons concerned) Please see Note 1 below	Value of the property (see Note 2 below)	Particulars of sanction of prescribed authority, if any	Total annual income from the property	Remarks
8	9	10	11	12	13

Date \_\_\_\_\_

Signature \_\_\_\_\_

**(Mandatory)**

Note 1:- For purpose of column 9, the term “lease” would mean a lease of immovable property from year to year or for any term exceeding one year or reserving a yearly rent. Where, however, the lease of immovable property is obtained from a person having official dealing with the Government servant, such a lease should be shown in this column irrespective of the term of lease, whether it is short terms of long terms, and the periodicity of the payment of rent.

Note 2:- In column 10 should be shown:-

- (a) Where the property has been acquired by purchase, mortgage or lease, the price of premium paid for such acquisition;
- (b) Where it has been acquired by lease, the total annual rent thereof also; and
- (c) Where the acquisition is by inheritance, gift or exchange, the approximate value of the property so acquired.