

INDIAN INSTITUTE OF TECHNOLOGY ROORKEE

FORM FOR DOMESTIC TRAVEL*

1. Project No.:
2. Name of Principal Investigator:
3. Sponsor:
4. Project title:
5. Name and designation of travelling person(s)
 - (a)(b)
 - (c)(d)
6. (a) Place(s) to be visited along with dates :
 - (b) Purpose of visit :
 - (c) Mode of travel:

APPROVED travel under clause 5.1 of rules for sponsored research and industrial consultancy project.

Signature of P.I. (with date)

- *1. If sponsor has specified any specific condition(s) for travel under the project that shall be followed.
2. To be attached by each travelling person with the respective TA bill form(s)
3. To be sent to Dean SRIC office only, in case advance is required.

7. Advance in the name of:Empl. No.
of Rs.

Signature of applicant for advance

Recommended

Signature of P.I. (with date)

SRIC Office, IIT Roorkee

Approved /Not Approved

Supdt. (SRIC – Admn./ A/c)

AR (SRIC-Admn.)

Assoc. Dean (SRIC) / Dean (SRIC)

Copy to: 1. Principal Investigator

2. AR SRIC A/c

Certified that the visit has been undertaken with leave duly approved by the competent authority.

Signature and name of travelling person (with date)